

BEHAVIOUR MANAGEMENT POLICY

(MANADATED BY MINISTRY OF EDUCATION UAE)

Offences in the Virtual School (Distance Learning)

FIRST DEGREE

*A delay of (10) minutes or more from the beginning of a distance learning class when broadcasting live without acceptable excuse. * Wearing clothes that violate public decency and morals while attending the period when broadcasting the distance learning period live. *Private conversation or discourse that are not related to study and hinder the course of the lesson. * Ridiculing the teacher or a colleague. *Eating while attending a distance learning period. *Adding any unauthorized program, including program that are shared and free programs. *Using microphone feature, camera, or chat without prior permission from the teacher. *Playing games. *Misusing rights and tools available through Microsoft Team.

SECOND DEGREE

*Absence from a single day without an acceptable excuse. *Inciting students not to attend periods, threatening or intimidating them, and not attending periods in distance learning platforms. *Creating quarrels between students, whether visual or written, by broadcasting via synchronous and asynchronous distance learning platforms. *Not responding to the rules governing the course of lessons. * Misusing ministerial computers during or after the completion of distance education periods. * Engaging in audio and video communication with the rest of the students for non-educational purposes after the end of the official period time, be it on or off school premises. *Using e-mail or social media to reveal information of a personal nature. *Removing the teachers or students from the group that leads to blocking the course of the lesson, teacher's work and other students' rights. *Using profanity, racial slurs, or other language (text, sound, or hint) that may be offensive to any other user. * Abusing or insulting official visitors during periods during the live broadcast.* Smoking while attending the distance learning period or possessing any smoking paraphernalia while attending the period.

THIRD DEGREE

*Using the initiative's communication and information technology to insult, curse, threaten with violence, slander, or blackmail in a deliberate and repeated manner via any digital platform. *Participating in unofficial mailing lists and bulletins within the distance education initiative and posting information about teachers and students without permission. * Posting about the initiative through social media. *Divulging other students' personal information, including home addresses and phone numbers. *Searching for information, obtaining specific copies, or modifying files and other data, or passwords belonging to other users on the network. *Entering and using the account of another teacher or student with or without his/her knowledge and/or consent. *Destroying, modifying, or misusing devices or software in any way. *Tampering, removing, requesting the removal of, or intentionally causing damage to any device, software or hardware. *Installing or downloading software or products that might harm the device or the network. *Using any camera for personal use, and/or sharing photos or any information about any of the students' parents, employees, or any other person without their explicit consent. *Using educational content to photograph and recording conversations between students and posting them without prior permission.

FOURTH DEGREE

*Creating or opening hyperlinks or any associated files unless they are sent from a trusted source. *Using montage software that can produce unreal and fake content and circulating it on social media. *Using the network to develop programs that harass users or to penetrate or destroy other people's accounts and devices. *Establishing networks or network connections to make live communications including audio or video (relay chat) without prior formal permission. *Publishing, creating, exchanging or promoting malicious or suspicious software. *Inundating e-mail accounts or applications used for distance education with high electronic data flow, stopping it them working, disabling them or destroying their contents. *Intentionally capturing or intercepting any communication without authorisation through the information network used for distance education.